

MUNICIPAL MONTHLY

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TOWN SERVICES HOTLINE

978-929-6600

TOWN SERVICES HOTLINE HOURS OF OPERATION

Monday - Thursday: 8:00 AM - 5:00 PM Friday: 8:00 AM - 2:30 PM

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TOWN HALL & HUMAN SERVICES HOURS OF OPERATION

Monday: 8 AM - 5 PM Tuesday: 8 AM - 7:30 PM Wednesday: 8 AM - 5 PM Thursday: 8 AM - 5 PM Friday: 8 AM - 12 PM Saturday - Sunday: Closed

ACTON MEMORIAL LIBRARY HOURS OF OPERATION

Monday - Thursday: 9 AM - 8 PM

Friday: 9 AM - 5 PM Saturday: 9 AM - 5 PM Sunday: 2 PM - 5 PM

Town Offices will be closed:

Monday, February 20th - President's Day

Do you have photos taken in Acton? Submit them to photos@actonma.gov and we'll feature them in future publications.

TOWN MANAGER'S UPDATE

Acton's state- and federal legislative delegation has been working hard on the Town's behalf to advocate for local projects and initiatives. Thanks to the efforts of State Senator Jamie Eldridge, \$200,000 was included in Economic Development legislation to assist with the reconstruction of the boardwalk over the pond at NARA Park. As many are aware, this structure is in dire need of repair and will be replaced with materials ensuring the long-term sustainability of this wonderful asset. At the federal level, Congresswoman Lori Trahan successfully included \$750,000 in the Omnibus spending package to support the historic Asa Parlin restoration project. Visitors to the Town Hall and Memorial Library complex know this building occupies a unique site within the community, and the intent is to provide event space to facilitate meetings, library programming, and cultural events. We thank our state- and federal delegation for their continued support.

The Annual Town Election will be held on Tuesday, April 25, 2023, at the RJ Grey Junior High School Gymnasium located at 16 Charter Road. The last day to register to vote for the election is Friday, April 14th. Additional information on the election can be found on Page 5, or by visiting actonma.gov/election.

The Annual Town Meeting will be held on Monday, May 1, 2023, at the Acton-Boxborough Regional High School Auditorium. The warrant is currently open and will close on February 15th. Residents



seeking to submit a citizen's petition must do so by the warrant closing date. For more information on Town Meeting and the warrant process, please visit actonma.gov/townmeeting.

I would like to commend the Planning team, led by Planning Director Kristen Guichard for their efforts in hosting three workshops regarding the ongoing South Acton Vision & Action Plan. These informational workshops provided the community with an opportunity to learn about South Acton's history and existing conditions and as community feedback sessions regarding the future of the area. These sessions were well attended



Assistant Planner Kaila Sauer working with residents to identify potential locations for zoning.

by members of the community and lots of insightful feedback was provided. Learn more about the Plan by visiting mapc.org/south-acton-plan.

Sincerely, John S. Mangiaratti Town Manager



LAUREN HEXT

MEMORIAL LIBRARY - HEAD OF PATRON SERVICES

Lauren Hext is Acton Memorial Library's new Head of Patron Services (formerly Head of Circulation). She received her MLIS from Simmons University in 2020 and joins us with 5 years of public library experience, 9 years of book industry experience, and 11 years of customer service experience. She enjoys spending her free time snuggling with her two kittens, consuming stories in all formats, and exploring new creative outlets.



DORY LEWIS

MEMORIAL LIBRARY - HEAD OF MATERIAL SERVICES

Dory Lewis is Acton Memorial Library's new Head of Material Services. Dory has been working in libraries all of her adult life. She came here from the Pollard Library in Lowell and is very excited to be joining the team here in Acton. Her favorite reading genres are historical fiction and mysteries. In her free time, Dory likes working on embroidery projects, quilting, and needle felting.



RICHARD GOSS, III

POLICE DEPARTMENT - PATROL

Richard C. Goss III, will be joining the Acton Police Department upon graduation from the Cambridge Police Academy in May of 2023. Goss obtained his Master's degree in 2019 from the University of Massachusetts Lowell. Goss previously worked for Trinity EMS and is currently attending the Officer Candidate School for the Massachusetts Army National Guard.



ANDREW VALLES

POLICE DEPARTMENT - PATROL

Andrew Valles, will be joining the Acton Police Department upon graduation from the Cambridge Police Academy in May of 2023. Valles is currently enrolled at Middlesex Community College and was previously an Active Duty Sergeant with the United States Marine Corps from 2015-2019, where he instructed and mentored 40+ subordinates.



NOELYA MEJIA

BUILDING DEPARTMENT - ADMINISTRATIVE ASSISTANT

Noelya Mejia joins the Building Department as a full-time Administrative Assistant. Noelya was born in Lima, Peru and moved to the United States with her family when she was 17 years old. Noelya and her family now live in Acton. In her spare time, Noelya enjoys visiting the Memorial Library, parks and the various museums.



WANJIKU GACHUGI

TOWN MANAGER'S OFFICE - DIVERSITY, EQUITY, AND INCLUSION DIRECTOR

Wanjiku Gachugi joins the Town Manager's Office as Acton's first Diversity, Equity, and Inclusion (DEI) Director. Wanjiku brings extensive experience from the fields of international development, public health, and social justice awareness.

Previously, Wanjiku worked for the World Bank Group, several academic institutions, and the federal government writing and implementing policies. Wanjiku is a graduate of University Maryland Eastern Shore (B.A), American University (M.A) and George Washington University (M.P.H).

COLLECTOR'S OFFICE

THE TOWN IS UTILIZING A NEW MAIL PAYMENT PROCESSOR

Please ensure that you are mailing your real estate, personal property and motor vehicle tax payments to the address below:

Town of Acton, MA
Department 1900
PO Box 986535
Boston, MA 02298-6535

HEALTH DIVISION

The Town of Acton has **FREE** iHealth COVID home test kits available at Town Hall in the Land Use wing. Please stop by and grab some while supplies last. For more information, please contact the Acton Health Division at 978-929-6632.



JOIN US FOR THE UPCOMING FREE

YOUTH MENTAL HEALTH FIRST AID TRAINING

MIDDLESEX COUNTY

<u>This Youth Mental Health First Aid Training is supported by a grant from</u> <u>the Greater Lowell Community Foundation (GLCF)</u>

WHAT IS YOUTH MENTAL HEALTH FIRST AID?

The Youth Mental Health First Aid training teaches adults how to identify, understand, and respond to signs of mental health and substance use challenges among children and adolescents from ages 12-18



WHO SHOULD KNOW AND BE INVOLVED?

- Parents
- Educators
- All community members



HOW IS THIS TRAINING BENEIFICAL?

- 1. Informs adults about common mental health concerns among youth
- 2. Helps reduce stigma
- Helps adults recognize common signs and symptoms of mental health and substance misuse challenges beyond "typical" teen behavior
- 4. Provides guidance with a simple 5-step action plan (ALGEE) how to properly and safely respond to these challenges

WHEN & WHERE?

Date & Time: February 23, 2023 from 9am-4pm

Location: Acton Town Hall

472 Main Street Room 204

Acton, MA 01720



Interested in attending?
Please contact Brittany Nash for registration

(⊠)bnash@westfordma.gov



ANNUAL TOWN ELECTION

ELECTION DAY: TUESDAY, APRIL 25, 2023



REVIEW LIST OF TERMS DUE TO EXPIRE



REVIEW ANNUAL TOWN ELECTION CALENDAR



OBTAIN NOMINATION PAPERS FROM TOWN CLERK'S OFFICE



EVENT	DEADLINE DATE & TIME
Last Day to Obtain Nomination Papers	Friday, March 3, 2023 at 12:00 PM (noon)
Last Day to Submit Nomination Papers to the Board of Registrars for certification *	Tuesday, March 7, 2023 at 7:30 PM
Last Day to Object or Withdraw	Thursday, March 23, 2023 at 5:00 PM
Last Day to Register to Vote in Annual Town Election	Friday, April 14, 2023 at 5:00 PM
Last Day to Apply for Vote by Mail Ballot	Tuesday, April 18, 2023 at 7:30 PM
ANNUAL TOWN ELECTION	TUESDAY, APRIL 25, 2023 (7:00 AM TO 8:00 PM)

Absentee / Vote by Mail Applications for the Annual Town Election are available at the link below.

Applications may be submitted to Town Clerk, 472 Main Street, Acton, MA 01720

Application Link: https://www.sec.state.ma.us/ele/eleabsentee/absidx.htm

TOWN OFFICES TO BE ELECTED

ELECTED BODY	TERM	# POSITIONS AVAILABLE
Town Moderator	1 YEAR	1 Member
Select Board	3 YEARS	2 Members
Regional School Committee	3 YEARS	3 Members
Memorial Library Trustees	3 YEARS	1 Member
Memorial Library Trustees	1 YEAR	1 Member
Water District Commissioners	3 YEARS	1 Member
Water District Clerk	3 YEARS	1 Member

UPCOMING PROGRAMS

Due to staff shortages, the AML has adjusted its hours for the winter. These hours will be in effect through the end of March on a trial basis. If you have any questions or concerns, please reach out to the Library Director Maria Palacio at mpalacio@actonma.gov. AML will be closed February 20th for President's Day.

AML has several great (and free!) events coming up in February! Learn more and register at <u>ActonMemorialLibrary.org/Calendar</u>

Adult Programs

- Career Workshop: Interview Coaching, Thursday, February 2nd, 12:00
 p.m. 3:00 p.m. & 6:00 p.m. 8:00 p.m.
- iPad Basics, Tuesday, February 7th, 14th, and 21st, 5:00 p.m. 6:00 p.m.
- A Recipe for Success: Finding Women Through Community Cookbooks, Thursday, February 9th, 7:00 p.m. – 8:00 p.m.
- Yarn & Needle Club, Tuesday, February 14th and 28th, 3:00 p.m. 4:00 p.m.
- Adult Crafter-Noon @ 2, Friday, February 17th, 2:00 p.m. 3:30 p.m.
- Winter Concert Series: Nat King Cole by Gordon Michaels, Saturday, February 18th, 2:00 p.m. – 3:00 p.m.
- D&D for Adults, Wednesday, February 22nd, 5:00 p.m. 7:45 p.m.

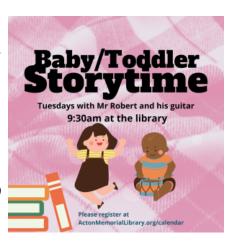


Teen Programs

- Dungeons & Dragons for Grades 7+, Saturday, February 4th and 18th, 10:00 a.m. 12:00 p.m.
- After-Hours Study Hall & Pizza Party, *Thursday, February 16th, 5:00 p.m.* 9:00 p.m. (Pizza at 8:00 p.m.)

Children's Programs

- Baby / Toddler Storytime with Mr. Robert, *Tuesdays*, 9:30 a.m. 10:00 a.m.
- Singalong Storytime with Mr. Robert, Wednesdays, 10:00 a.m. 10:30 a.m.
- Early Release Programs, Wednesdays, 2:00 p.m. 3:30 p.m.
- Preschool Storytime at the Library, *Thursdays*, 10:00 a.m. 10:45 a.m.
- Children's Crafting at the Library, *Thursdays*, 4:00 p.m. 4:45 p.m.
- Singalong Storytime at the Discovery Museum, *Friday, February 10th,* 10:00 a.m. 10:30 a.m.
- Hero Kids Role Playing Game, Saturday, February 11th, 10:00 a.m. 11:00
 a.m.
- Read to a Dog, Tuesday, February 14th & 28th, 4:30 p.m. 5:30 p.m.
- Dungeons & Dragons for 5th & 6th Graders, Saturday, February 25th, 10:00 a.m. 12:00 p.m.





ACTON'S BUSINESS BOOST

A newsletter from the Economic Development Office

The League of Women Voters – Acton Area to hold community workshop on 2/4/23

Theme: Reporting Our News: How Can Our Community Start Its Own News Organization?

The League of Women Voters-Acton Area invites community members to a workshop on Saturday, February 4, 2023 at 2 p.m. at Acton Town Hall (472 Main Street) to envision what's possible. We'll hear from representatives of independent news organizations in neighboring towns about their experience creating and sustaining local journalism. Then we'll break into smaller groups for guided discussions on various aspects of starting up and sustaining a non-profit and non-partisan news organization. At the end of the day, we'd like to see a group of volunteers who are committed and excited about the possibilities who can move this effort forward. The event is free and open to the public. Limited seating, so register here. (Snow date: February 11)

New Retail Storefront Businesses in Acton may be eligible for \$10,000 Tax Incentive

Acton's Economic Development Department is pleased to announce the approval of the formation of a Vacant Store Front District along the Great Road Corridor. What does this mean?

The Vacant Storefront Program exists to help municipalities in Massachusetts in their efforts to revitalize commercial areas. Certification for the program is very competitive. Vacancy is defined as 12 months or more of vacancy. Certification of a District means that if a business owner moves into a vacant storefront property in the district, the business owner will be eligible for a refundable EDIP tax credit.

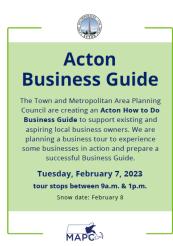
Are you a business owner considering coming to Acton or know someone who is? Reach out to the Economic Development Office!

Acton Awarded Grant for 'How to Do Business in Acton Guide'

The Town of Acton was awarded a grant to create a visual guide with tips & resources on How to Do Business in Acton. The project is a collaborative effort between the Town of Acton departments (Economic Development, Planning & Land Use, the Health Department +) and MAPC (Massachusetts Planning Commission) and will include a tour of local businesses & opportunity for business input. Stay tuned for more details!

Read more from Acton's Business Boost!

CLICK HERE TO SUBSCRIBE



WINTER PARKING BAN

Residents are reminded that a winter parking ban is in effect from November 1 until April 1. On-street parking is not allowed between the hours of 1:00 a.m. and 6:00 a.m. The parking ban also includes the Municipal Parking areas located behind the W. Acton Fire Station (258 Central St), S. Acton Fire Station (54 School Street), Railroad Street, rail trail terminus at Maple Street, and at the end of Sylvia Street. Your cooperation is greatly appreciated.



WINTER MAINTENANCE

Please remember that our crews have to travel on snow covered, slippery untreated roads to get here at any hour of the day or night. Please be patient as the crews will be out as soon as possible to begin the snow & ice operations. We are currently experiencing a shortage of plow contractors so our snow & ice operations for sidewalks and roads will take longer than usual. We ask for your patience and understanding.

FIRE HYDRANTS

Fire hydrants are under the control of the Acton Water District. The Water District asks residents with hydrants in front of or near their property to please clear the snow away from the area so that in an emergency the hydrant will be accessible. Questions regarding snow removal near hydrants should be directed to the Acton Water District at (978) 263-9107.

MAILBOXES AND BASKETBALL POSTS & NETS

Mailboxes installed in the Town right of way are placed at the owner's risk. Each mailbox installation should



be sufficiently solid to withstand snow-clearing efforts by the Town. It is the responsibility of the owner of the mailbox to clear the snow around the mailbox to assure mail delivery by the U.S. Postal Service, not the DPW or its plow contractors. If the snow banks are too high to shovel, place a temporary box beside the road until the snow has melted enough to allow access to the mailbox. Please check that your mailbox and post are secure and in good condition prior to the snow season. When installing a mailbox choose a suitable location. If you are unsure, check with the postal carrier.

Please remove your basketball posts & nets away from the edge of the road before the snow & ice events. These can cause damage to Town vehicles and also interferes with snow removal operations. The Town cannot be held responsible for damage caused to them.

SAND AND SALT

A mixture of sand and salt is available to residents (no contractors) at the designated area located at the Highway Division, 14 Forest Road. Please use caution while entering and exiting as vehicles and equipment are prevalent. Please bring your own shovel and container.

More information can be found via the Winter Maintenance publication by <u>clicking here</u> or by going to the Town Website - Highway Department.

FUEL ASSISTANCE PROGRAMS

Heat Energy Assistance Program (HEAP) is a government sponsored program that administered by SMOC in Framingham. Residents must have income at or below 60% of the state median income level.

Fuel Assistance Income Guidelines

Family Size	Maximum Income
1	\$42,411
2	\$55,461
3	\$68,511
4	\$81,561

Good Neighbor Energy Fund

The Good Neighbor Energy Fund is sponsored through the Salvation Army. This program assists households with incomes within 60-80% of the state median income and not otherwise eligible for other fuel assistance programs.

To inquire about eligibility for either of these programs, or to schedule an appointment please contact the Community Services office at (978) 929-6651 or email lducharme@actonma.gov.

SERVICES FOR INDIVIDUALS AND FAMILIES UNDER THE AGE OF 60*

The Community Services Coordinator, Laura Ducharme, provides comprehensive professional social services to town residents under the age of 60. Information and referral resources are provided in conjunction with local, state and federal programs. Confidential assistance is provided in the following categories:

- Connection to resources for basic needs (fuel, food assistance, emergency funds)
- Food Pantry and Food Resource Information
- Assistance with MassHealth, Fuel Assistance and SNAP applications
- Substance Abuse Resource Information for youth/adults
- Crisis intervention, support services
- Assistance with referrals for mental health services.
- Assistance with applications for subsidized & affordable housing programs
- Career and legal services resources
- Domestic Violence Resources

FIRST-TIME HOMEBUYER TRAINING CLASSES

Project Genesis is a comprehensive series of training seminars for first-time homebuyers. It consists of 9 hours of instruction over three evening ZOOM sessions. Classes are held on Tuesday, Wednesday, and Thursday nights from 6:00 p.m. – 9:00 p.m. The cost of the course is \$125 per household. The following topics are covered:

- Overview of the Home Buying Process
- Mortgage Application Process
- Down Payment Assistance Programs
- Legal Aspects of Purchasing
- Home Inspections
- Household Budgeting
- Building Good Credit
- Insurance Requirements
- Multi-Unit Housing Options
- Responsible Home Ownership





The program is taught by MVHP staff as well as real estate professionals. Instructors include lenders, attorneys, home inspectors, real estate brokers, and Insurance agents.

COUNCIL ON AGING

The Senior Center offers services and activities for residents age 60 and up. We are located in the Human Services Facility at 30 Sudbury Road rear and open Monday, Wednesday, Thursday 8 am to 5 pm, Tuesday 8 AM to 7:30 PM, and Friday 8 AM to 12 noon. Visit our website actoncoa.com for the latest information, to view our newsletter, or to sign up for notifications. Don't forget to follow us on Facebook (http://www.facebook.com/ActonCOA).

For seniors and their family members seeking information on area social services, please contact COA Senior Services Coordinator Beverly Hutchings at 978-929-6652. She provides information on home care agencies, elder day programs, housing options, food and fuel assistance, and a variety of other services.



A snowy day at the Senior Center!

New Pool Table: Come play anytime during our normal operating hours! If you are interested in volunteering your time to teach others to play, please contact Chris at the Council on Aging, cchirokas@actonma.gov or 978-929-6652.

February Program Highlights

- A Splendid Little War: Politics, the Press, and the Spanish-American War with Paolo Di Gregorio, Tuesday, February 7 at 1:00 pm
- Valentine Greeting Card Workshop with Nancy Dodge, Tuesday, February 7 at 2:30 pm
- Game Night, Tuesday, February 7 from 5 to 7 pm
- Gallery Talk with Photographer Neal Rantoul, Wednesday, February 8 at 2 pm
- Security for You and Peace of Mind for Your Family: The Documents You Need to Write with attorney Philip Arcidiacono, Thursday, February 9 at 1:00 pm
- The Artist's Way study group, *Thursdays, February 9 through May 4. 11:00 am*
- New day and time for the Book Discussion Group: Tuesday, February 14 at 10:00 am via Zoom
- Beeyonder Virtual Tour: Cape Town, South Africa in real time, Wednesday, February 15 at 10:30 am, Zoom from home or from Senior Center



ABRHS students performed classical music last month at the Senior Center

- California Dreamin' with Collette Travel, learn about the October trip to Northern California, Wednesday, February 15 at 1:00 pm
- Real estate seminar on preparing your house for the spring market with Realtor® Heather Murphy, Thursday, February 16 at 11 am
- Judy Garland Celebration with Ben Sears and Brad Conner, concludes Thursday, February 16 at 1:00 pm
- Java with John, a chat with Town Manager John Mangiaratti, Friday, February 17 at 9:45 am following breakfast
- The Caregivers Support Group for those caring for an older adult meets via Zoom Tuesdays at 3:00 pm (new time!); all are welcome to the February 21 meeting that features a talk on Long-Term Care Insurance

COUNCIL ON AGING

- The Roots of Gospel Music presentation with John Clark, Thursday, February 23 at 1:00 pm
- Protect Yourself from Medicare Fraud, Tuesday, February 28 at 2:00 pm
- LitLovers Study Group: Uncle Tom's Cabin, Tuesday, February 28 at 2:30 pm
- Memory Lane Café for those with memory impairment and their care partners, Tuesday, February 28 at 12 noon
- Words Galore continues via Zoom this month, Thursdays at 9 am

AARP Tax Preparation Appointments are available at the Senior Center for seniors with uncomplicated tax returns.

Other activities: exercise classes for all fitness levels, movies including a Tuesday evening viewing, gym with senior-friendly equipment, drop-in groups including genealogy (topic this month is marriage records), bridge, and Needle Arts.

Meals: The Minuteman Senior Service (MMSS) dining site offers in-person lunches Monday through Thursday at noon for \$2 donation. Anyone celebrating a birthday receives a free lunch the second Thursday of the month! Grab and Go lunches continue to be offered Monday through Friday. Sign up for lunch at least 24 hours in advance in person or by phone 781-221-7098. MMSS offers weekday continental breakfast served from 8:30 to 10 a.m., featuring items such as bagels, yogurt, and juice.

The COA partners with Open Table to provide free frozen meals as well as Healthy Helpings heart-healthy meal packages to seniors; contact the COA for more information.

Make a reservation with the Council on Aging for special culinary events. Cost is \$3.

- Lunch with Chef McGuire, featuring pasta with meat sauce, Tuesday, February 7 at noon
- Benchmark at Robbins Brook lunch of meatloaf, Wednesday, February 15 at noon
- Monthly breakfast with French toast, eggs, sausage and more on Friday, February 17 at 9:00 am
- Light dinner of sandwiches, *Tuesday, February 28, starting at 4:45*, which you are welcome to bring with you to watch the movie The Good House which begins at 5:00 pm

You can sign up for a digital copy of the newsletter or other COA notifications at the <u>COA website</u> and click on the link under "News" on the home page. To be added or removed from the paper newsletter mailing list, please contact us. You can reach the Council on Aging at 978-929-6652 and <u>seniorcenter@actonma.gov</u>.

INTERGOVERNMENTAL AFFAIRS

We are excited to share Acton's state- and federal delegation will begin hosting office hours at Acton Town Hall!



State Representative Simon Cataldo

Tuesday, February 7, 2023 2-4 PM

> Acton Town Hall 472 Main Street Room 126



US Congresswoman Lori Trahan

Thursday, February 9, 2023 10AM - 2 PM

> Acton Town Hall 472 Main Street Room 126

DIRECTORY OF TOWN DEPARTMENTS

TOWN SERVICES HOTLINE - (978) 929-6600 | VISIT US ONLINE AT ACTONMA.GOV

Department	Phone Number	E-Mail
Acton Nursing Services	978-929-6650	nursing@actonma.gov
Assessor's Office	978-929-6621	assessor@actonma.gov
Building Division	978-929-6633	building@actonma.gov
Cemetery Division	978-929-6642	cemetery@actonma.gov
West Acton Citizens' Library	978-929-6654	wacl@actonma.gov
Collector/Treasurer Office	978-929-6622	collector@actonma.gov
Community Resources Office	978-929-6651	lducharme@actonma.gov
Council on Aging	978-929-6652	seniorcenter@actonma.gov
Economic Development	978-929-6611	economicdevelopment@actonma.gov
Engineering Division	978-929-6630	engineering@actonma.gov
Fire Department	978-929-7722	fire@actonma.gov
Health Division	978-929-6632	health@actonma.gov
Highway Division & Transfer Station	978-929-7740 978-929-7742	highway@actonma.gov
Human Resources Department	978-929-6613	hr@actonma.gov
Information Technology Department	978-929-6612	it@actonma.gov
Acton Memorial Library	978-929-6655	actonmemoriallibrary.org
Natural Resources Division	978-929-6634	NR@actonma.gov
Planning Division	978-929-6631	planning@actonma.gov
Police Department	978-929-7711	police@actonma.gov
Public Facilities Division	978-929-7744	mpo@actonma.gov
Public Works Department	978-929-7740	highway@actonma.gov
Recreation Office	978-929-6640	recreation@actonma.gov
Sustainability Office	978-929-6611	sustainability@actonma.gov
Town Clerk's Office	978-929-6620	clerk@actonma.gov
Town Manager's Office	978-929-6611	manager@actonma.gov
Veterans' Services	978-929-6614	vso@actonma.gov
Acton Water District	978-263-9107	www.actonwater.com